



# BRUSSELS FURNITURE FAIR

SUN 08 NOV –  
WED 11 NOV  
2026

02 558 97 20

adm@furniturefairbrussels.be

Hof ter Vleestdreef 5 bus 7

1070 Brussels – Belgium



## INFORMATION

Stand fee: €98.50/m<sup>2</sup> (surface area only)  
Early Bird discount until April 5, 2026: € -12/m<sup>2</sup>  
(applied to the basic rate)

File costs + Digital catalogue: € 500  
Required insurance: € 1,50 /m<sup>2</sup>

### INFORMATION EXHIBITOR + PUBLICATION WEBSITE AND SOCIALS

Company name:

E-mail:

Address:

City:  Zip code:

Country:

Language: NL  FR  DUT  ENG

Phone/Mobile:

Website/link:

Instagram/Facebook: @

### BILLING INFORMATION

Name:

Address :

City:  Zip code:

Country:

Invoicing E-mail:

VAT number (required):

### COORDINATOR

Name

E-mail:

Phone/Mobile:

- Interested in a ready-to-use stand
- Contract specialist
- Extra brand on the website (€100)

## REGISTRATION FOR PARTICIPATION 2026

UNDERSIGNED (NAME):

Registers for \_\_\_\_\_ m<sup>2</sup>

- Declares that signing this application constitutes explicit confirmation of acknowledgement and agreement with the general regulations.
- Declares that this application will be converted into an irrevocable participation contract under the terms of the general regulations, provided the Furniture Fair accepts this application.
- Declares that the payment terms specified in Article 8 of the general regulations will be observed.

### STAMP COMPANY



Date:        /        /

The undersigned declares that he/she is authorized to act on behalf of and as a proxy for the registering company. The undersigned declares that he/she will warrant and personally guarantee the fulfillment of all obligations arising from this registration.

Signature \_\_\_\_\_

#### 1. ORGANIZER

The Brussels Furniture Fair is organized by the non-profit organization "International Furniture Fair - Brussels," hereinafter referred to as "the Furniture Fair." Location: Brussels Expo (Heysel), Place de Belgique 1, 1020 Brussels. Dates: Sunday, November 8, to Wednesday, November 11, 2026. Opening hours: daily from 9:00 AM to 7:00 PM, Wednesdays until 6:00 PM.

#### 2. PARTICIPANTS

Manufacturers and suppliers of products sold by furniture dealers and home furnishing retailers or of by-products for furniture and home furnishings.

#### 3. STAND SPACE

Stand space is measured in square meters and indicates the exhibition area made available to participants. This includes electrical cabinets, fire hose reels, columns, and other equipment required for safety and infrastructure maintenance.

#### 4. BOOTH FEE

This fee covers the use of the booth space and general services provided by the Meubelbeurs. This fee includes: general promotion, nameplate installation, general security, general heating, general lighting and signage, and the furnishing and maintenance of common areas. Stand construction and electrical connections are not included, except for the total concept packages.

#### 5. CONDITIONS OF PARTICIPATION

Administrative costs + digital catalog: €500. Stand fee: €98.50/m<sup>2</sup>. Minimum surface area: 30 m<sup>2</sup>. Mandatory electricity connection. Mandatory insurance: €150/m<sup>2</sup>. Any applicable taxes and VAT are the responsibility of the exhibitor.

#### 6. TOTAL CONCEPTS

The price of the total concepts includes both the booth rental and the stand construction according to that concept.

#### 7. OPTIONAL CHARGES

All orders for goods, services, and technical services must be placed in accordance with the guidelines in the handbook, which will be sent to the exhibitor after registration. Orders placed during setup or during the exhibition period are subject to a surcharge.

#### 8. INVOICING AND PAYMENTS

- Payments are made by bank transfer (IBAN BE09 4352 2515 4157 – BIC KREDBEBB).
- All bank charges are the responsibility of the client.
- All invoices must be paid within 14 days of the invoice date.
- For registrations after September 1st, all invoices must be paid immediately. Access to the stand will only be granted after full payment of administration fees, booth rental, insurance, and services.

#### 9. LATE PAYMENTS

Any amount not paid within the agreed terms will automatically and without prior notice incur default interest of 1% per month and a fixed compensation of 15%, with a minimum of €50.00. The Board of Directors reserves the right to dispose of any stand for which the exhibitor has not paid the invoices by the deadlines specified in Article 8, without prior notice. In this case, Article 10 will apply.

#### 10. REGISTRATION

The registration form must be signed and completed by the exhibitor and then submitted to the Furniture Fair. This constitutes the exhibitor's final commitment. The Furniture Fair will confirm the registration in writing upon receipt. Upon registration, the exhibitor agrees to use the allocated space and to provide a sufficient range of products and the necessary staff in the stand for the entire duration of the Furniture Fair.

#### 11. CANCELLATION OF TRADE FAIR PARTICIPATION

In the event of cancellation of any nature, the participant remains liable for the amount (administration costs and stand fee) for the stand for which they registered, including default interest (see Article 9). This also applies if the stand could be rented to another exhibitor. Registrations are personal. Transfer and assignment—even partial—are prohibited without the consent of the Furniture Fair.

#### 12. ASSIGNMENT OF STANDS

The location and format of the stands are determined by the Furniture Fair. When determining a location, the Furniture Fair reserves the right to group participants according to certain criteria. Due to exceptional circumstances or in the event of force majeure, the Furniture Fair reserves the right to change the location assigned to a participant at any time before the start of the agreed period.

#### 13. INSURANCE

"All risks" insurance is mandatory and the participant is responsible for its coverage. It must be taken out with the insurer designated by the Furniture Fair (see handbook). The Furniture Fair has subscribed to the following policies:

- civil liability insurance for €5,000,000 (for the Furniture Fair and all exhibitors combined) as a supplementary liability, even for contracts concluded by the exhibitors at a later date.
- all-risk exhibition insurance for stand materials and exhibited goods. A copy of these policies will be provided to the exhibitor upon first written request. The waivers and exclusions of these policies remain the responsibility of the exhibitor. The Furniture Fair disclaims all liability for loss, damage, and any other damage that may occur to objects and exhibition materials, regardless of the cause. Personal belongings are excluded.

#### 14. ACCESS

The Brussels Furniture Fair is only accessible to business visitors with a personal access card issued by the Fair. Direct sales to private individuals are strictly prohibited.

#### 15. ADVERTISING

Media Expo is the exclusive partner for advertising outside the stands. Advertising is not permitted on vehicles in the parking lots reserved for the Furniture Fair and its visitors.

#### 16. FIRE SAFETY

According to the General Regulations for Fire Safety, drawn up by the Management of Brussels Expo, exhibitors must comply with the legal regulations regarding fire safety and the specific regulations. In the event of non-compliance, the exhibitor is directly liable for any damage. A copy of the General Regulations will be sent to exhibitors upon request.

#### 17. SMOKING BAN

A general smoking ban applies in all exhibition spaces where presentations accessible to the general public and professionals are held. This legislation applies both during the exhibition itself and during setup and dismantling.

#### 18. THEFT AND DAMAGE

In case of theft or damage to equipment, please report it to the local police. If camera footage is available, it will also be provided to the local authorities.

#### 19. ELECTRICAL INSTALLATIONS

All electrical installations within the stands must be carried out in accordance with the General Regulations for Electrical Installations and the provisions of the special regulations for the Brussels Expo electricity department. Before the exhibition opens, a technical inspection will be conducted by an independent body, whose decision must be followed. A copy of the General Regulations will be sent to the exhibitor upon request.

#### 20. SPECIAL ADMISSION

During the Furniture Fair, no goods may be brought in or out without the written permission of the Furniture Fair.

#### 21. PROTECTION OF PRIVACY

The Brussels Furniture Fair processes all personal data provided by the Prospective Exhibitor and the Exhibitor in accordance with European legislation regarding the protection of privacy and the Brussels Furniture Fair's Privacy Policy, which the Prospective Exhibitor and the Exhibitor declare to have read. The Privacy Policy is available on the Brussels Furniture Fair website or can be obtained upon request.

#### 22. ALL RIGHTS RESERVED

The information on our website and catalog may not be used in any form without prior written permission from the Furniture Fair of Brussels.

#### 23. STAND CLEARANCE

Participants agree to remove all packaging and waste products. At the end of the exhibition, the stand space must be left in the condition in which it was found. All waste (including carpets, adhesive tape, and stand materials ordered by the exhibitor) must be removed by the exhibitor after the exhibition. Failure to comply with the above regulations will result in the costs of cleaning up any remaining stand materials, removing adhesive tape and paint stains, and repairing any damage or modifications to the exhibition buildings caused by exhibitors, their employees, or stand builders, being charged to the participants.

#### 24. DISPUTES

Exhibitors waive any right of recourse against the Furniture Fair for any reason whatsoever and for any damages whatsoever. Exhibitors cannot claim any compensation if the Furniture Fair is postponed, cancelled, or interrupted due to unforeseen circumstances, force majeure, or a reason beyond their control. Rejection of a registration does not entitle the Furniture Fair to any compensation or liability for any damage suffered by the participant or even third parties. All cases not provided for in these regulations will be settled by the Board of Directors of the Furniture Fair. These decisions are not subject to appeal, and exhibitors agree to abide by them. The signatory agrees to comply with the clauses of these regulations. In the event of a dispute, the Courts of Brussels shall have exclusive jurisdiction.